

PERSONAL INFORMATION

✉ Email
kalam.asn@gmail.com

☎ Mobile
(+91) 9832911835

📅 Total work experience
20 Years 0 Month

KEY SKILLS

Logistics Operations

Warehouse

Supply chain management

Warehouse Operations

Inventory Management

Team Management

Safety Inspection

Organization Skills

Adaptability

Purchase Management

Store Management

Customer Service

Report Generation

Flexible

Record Maintenance

Computer Knowledge

OTHER PERSONAL DETAILS

City Asansol (Kolkata)

Country INDIA

LANGUAGES

- English

Md kalam

Store Keeper

PROFILE SUMMARY

Dynamic and professional storekeeper with a pioneering spirit and a track record of record-breaking performance. Highly effective in optimizing inventory systems to achieve reductions in overstock, decreases in shortage, and increases in inventory accuracy. Proven ability to enhance operational procedures through strategic clearance initiatives, supplier coordination, and technology adaptation, resulting in accelerated order fulfillment. Exceptionally well-organized with a history of self-motivation, creativity, and achieving both personal and corporate goals.

EDUCATION

2011	MBA/PGDM Sikkim manipal university
2004	B.Com The University of Burdwan, Bardhaman

WORK EXPERIENCE

Feb 2021 - Present	Store Keeper S G Automobile
Feb 2012 - Mar 2020	Storekeeper Hariom Polypacks Ltd
May 2007 - Nov 2011	Store Keeper Alfa Beta Construction pvt Ltd
Nov 2004 - Feb 2007	Store Keeper Bhatia construction

Nov 2004 -
Present

Storekeeper and warehouse supervisor

Job Responsibilities

Improved inventory accuracy by conducting regular stock checks and maintaining updated records.

Received product shipments and organized in stockroom storage area.

Enhanced store organization by implementing effective storage solutions and space utilization techniques.

Ordered goods from various vendors to maintain store merchandise levels.

Optimized warehouse space usage by implementing innovative storage methods and reorganizing items as necessary.

Maintained a safe working environment with strict adherence to safety protocols and guidelines.

Stocked storerooms and adjusted minimum and maximum par levels in automated inventory system.

Documented shipping and receiving records to confirm receipt of orders.

Ensured timely order fulfillment for customer satisfaction through efficient processing of purchase requests and shipments.

Worked effectively with shippers to resolve shipment issues, damaged materials and shortages.

Monitored inventory to maintain sufficient supply levels to meet business and customer needs.

Oversaw warehouse staff by providing instructions and leading daily activities.

EXPERIENCE CERTIFICATE

This is to certify that **MD KALAM** was working with **HARIOM POLYPACKS LTD.** as a **STORE INCHARGE** in our department at our **ASANSOL** location for 8 years starting from 1st FEB 2012 to 31st MARCH 2020.

During his tenure with us, we found Kalam to be honest, hardworking & responsible.

kalam has done an exemplary job while working with us and has always maintained professional relations with the team and colleagues.

We wish him all the best in his future endeavours.



ALFA-BETA CONSTRUCTION GO. PVT. LTD.

MECHANICAL ELECTRICAL, INSULATION

Furniture. Shuttering Carpenter, Plumber, R. C. C. Fitter, Erecrion, Auto Electrician,
Heavy Diesel & Petrol Mechanic Aluminium Fabrication Transporting (Showal Dumper,
Crane etc) Instrument, Sand Blasting. Spray Painting.

Site :

N T P C Dadri
New Delhi

Oswal Chemicals & Fertilizers Ltd.
Paradeep (Orissa)

Ref. No. ABC/2635/11

Site :

NATIONAL FERTILIZER LTD.
Mangal Unit, Naya Mangal,
Dist. Ropar, Punjab-140126
Phone : 20608, 20585

Durgapur Steel Plant
(West Bengal)

Date 25.11.2011

TO WHOMSOEVER IT MAY CONCERN

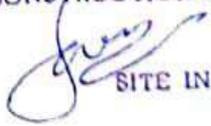
This is to certify that **MR. MD. KALAM S/O MD. AMANAT** was working with us as a "**STOREKEEPER**" in our site Durgapur Steel Plant, Kolkata West Bengal from 05th May 2007 to 25th November 2011.

During the period of his service, he was found to be honest sincere hard workingman punctual and regular his duties.

He left the service for better and brighter future.

We wish him all the success in his future life.

FOR ALFA BETA CONSTRUCTION PVT. LTD,


SITE INCHARGE.

P.F. Code no. SR/2250
B.S.T JR-936 (R)
C.S.T JR-926 (C)

Office: 425046
Phone:
Resi: 427946

BHATIA CONSTRUCTION

STRUCTURAL MECHANICAL ENGINEERING

Specialist in steel fabrication & Erection of all

Registered contract for

TISCO, ITC&, JAMSHEDPUR:: FCI SINDRI :: HCL GHATSHILA

An ancillary of Tata iron & steel co. Ltd.

Under No: Ao/18479/80

Head office:
29 Lower Range, Calcutta-17
44,4884 44-4443
Phone cal:
44-1425,44-9243

Office & works
Gitilpi Mango
P.O Azad Nagar
Jamshedpur

Date: 27.02.2007

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Mr. Md. Kalam S/o Md. Amanat** has worked in our organization Jamshedpur, as an **STORE MANAGER** with effect from 01.11.2004 to 27.02.2007.

During the period of his service with us we found him to be very honest, punctual and regular. He comes from respectable family. His conduct and character are very good.

We wish him very success in his future life.





INSPIRED BY LIFE



Sikkim Manipal University

This is to Certify that

Md Kalam

has been awarded the degree of

Master

of

Business Administration

for having duly completed the prescribed

requirements with B grade

in the year 2011

Given under the seal of the University on the
26th day of September 2011

SMU

Sikkim Manipal University

Additional Registrar
Student Evaluation



.....
Vice - Chancellor

UIASCodeTM: SMU.GTK.SK.MBADM.0911000044456

Reg No: 510920963

Visit www.uias.org for verification of this Certificate. UIAS code provided at the bottom left corner of the Certificate.

Gangtok, Sikkim, INDIA



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04/00320

THE UNIVERSITY OF BURDWAN

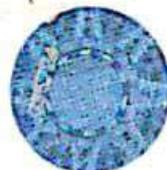


This is to certify that

Md Kalam

obtained the Degree of **BACHELOR OF COMMERCE**

in this University on passing the Final Examination of
Three - Year General Degree Course held in the
year 2004.



Amal Kishor

Rajbati, Burdwan

1000320

Vice-Chancellor

The

Brd Barch 2006

पिता / कानूनी अभिभावक का नाम / Name of Father / Legal Guardian

MD AMANAT

माता का नाम / Name of Mother

FATEMA TAHERA

पति का पत्नी का नाम / Name of Spouse

JUHI PARWEEN

पता / Address

MASJID BARI LANE

ASANSOL, PASCHIM BARDHAMAN

PIN: 713301, WEST BENGAL, INDIA

पुराने पासपोर्ट का न. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

Y8886720 12/09/2023 KOLKATA

फाइल न. / File No.

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