

# SARFRAZ KHAN PATHAN

Job intention: Store Manager

## Personal Skills

Very good Communication and Interpersonal Skills.

Ability to think through problem

Pro active and Professional Attitude

Having Leadership Quality Negotiation

## Languages Known

English - Good

Hindi - Good

Kannada - Good

### Passport Details

Issue Date: 04/11/2015

Expiry Date: 03/11/2025

Passport No: N4132507

## Technical Qualification

- Good Communication Skills
- Stock Checking and Purchasing
- Inventory Management
- Proper Storage of Products
- Accountable for Storing and Recording of Products

## Contact



+91 90084 12043



Subhash Nagar, Near Samre School, Al  
Raza Apartment, Gudihal Road, Old Hubli,  
Hubli-24



sarfraz.sanmai@gmail.com

## Education

### Rashtriya Vishwa Vidyapeeth

Bachelor of Commerce Passed the Examination with  
76% of Marks.

### St. Joseph College

12<sup>th</sup> Passed Examination with 50% of Marks from Pre  
University Department

### Pavan English Medium High School Dharwad.

10<sup>th</sup> Passed Examination with 50% of Marks from  
KSEE Board

## Skills and Experience

Monitoring and Reporting, Store Interaction

Experience in Handling Stores Sales and Softwares,  
Internet and M S Office and M S Excel

Accountable for Billing, Storing and Recording of  
Products.

Expertise for processing Purchasing Order, Suppliers  
returns monthly and Stock Checking

### 18/04/2023 to Till Date

### Store Manager, Sky Tech

Roles and Responsibilities:

- Developing Store Startigies to Raise Customers  
pole to expand store Traffic and Optimize and  
Profitability.
- Lead Specific team or a group of Supervisors  
who oversees Team's of employees.

# Personal Details

Date of Birth : 02/12/1989  
Nationality : Indian  
Religion : Islam  
Cat : Muslim  
Marital Staus : Single  
Blood Group : B+

## STRENGTH

- Advance Planning and Organisation.
- Self motivated and motivating others
- Critical thinking : Decision making skills,
- Poitive Attitude: Creating a positive work environment.
- Goal oriented: Result Achiver, Meeting deadlines

### Roles and Responsibilities:

- Developing Store Strategies to Raise Customers pole to expand store Traffic and Optimize and Profitability.
- Lead Specific team or a group of Supervisors who oversees Team's of employees.
- Making important decisions.
- Preparing GIN and GRN'S for the accounting and Purchasing Department for clearing the bills.
- Deter minding the resources needed.
- Hiring the best talent.
- Running and Monitoring all operations in the

### **05/06/2018 to 26/02/2022 ASM EMARAT IN DUBAI.**

- **Roles and Responsibilities:**
- Managing the work flow,
- Training the new hires,
- Creating and managing the schedules,
- Evaluating performance and providing feedback.
- Identifying and applying career advancement and opportunity,
- Helping the customers, Identifying the purchase Items, restocking the retail space and creating applying merchandise display
- Creating and Amending Documents, Organizing, training and Events.
- Arranging the Meetings
- Doing the Back office work

### **28/04/2016 to 28/04/2017 PEPE JEANS.**

- **Roles and Responsibilities:**
- Responsible for Overseeing and daily operation of the store, making sure its runs smoothly and effectively.
- Duty of Store Manager inclusive Motivating sales team.
- Creating the business strategy.
- Training the new Staff
- Decision making, Planning, Staffing directing and controlling primary functions of Store Mander.

### **21/09/2013 to 15/09/2015 STORE MANAGER. L'OREAL PROFESSIONAL**

- **Roles and Responsibilities:**
- Recruiting, Supervising and Appraising staff and managing the Budget.
- Dealing with Customer Queries and Complaints. Overseeing and Stock Control.
- Administrative Task-Filling out Schedules, completing and filling paper work for new hires, Processing pay roll, Preparing training materials, Ordering supplies.
- Team and Individual Organization-Organizing employee's schedules and Assessment, Keeping resources properly filled and tracking goals and achievements.



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निर्दिष्ट क्षेत्र / क्षेत्र / OBSERVATION

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निर्दिष्ट क्षेत्र / क्षेत्र / MISCELLANEOUS SERVICE



पिता / माता / अधिवासी का नाम / Name of Father / Legal Guardian

**AZADKHAN**

माता का नाम / Name of Mother

**NASEEM**

पति या पत्नी का नाम / Name of Spouse

पता / Address

**NAVA AYODHYA NAGAR, 4TH CROSS, SOUDAGAR BUILDING, OLD HUBLI, HUBBALLI-DHARWAD CITY**

**PIN: 580024, KARNATAKA, INDIA**

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

फाइल नं. / File No.

**BN3068826270315**

35



# RASHTRIYA VISHWA VIDYAPEETH, MUMBAI

## राष्ट्रीय विश्व विद्यापीठ, मुम्बई

GOVERNMENT RECOGNIZED, ESTABLISHED UNDER INDIAN ACT, 1950



### STATEMENT OF MARKS

NAME OF THE CANDIDATE :  
SARFARAZ KHAN PATHAN  
SON / DAUGHTER / WIFE OF :  
AZAD KHAN  
SESSION :

INSTITUTION NAME WITH CODE :  
THE NATIONAL ACADEMY-35  
COURSE WITH SPECIALIZATION :  
BACHELOR PROGRAM IN COMMERCE (B.COM)  
ENROLLMENT NO. :

2010-2011

YEAR / SEM. WITH ROLL NO. :

1<sup>st</sup> YEAR-12232010

M00CP20107730

SL. NO.	SUBJECT WITH CODE	MAXIMUM MARKS	MINIMUM MARKS	MARKS OBTAINED		
				THEORY	PRACTICAL	TOTAL
1	ENGLISH - (B.COM101)	100	40	72	XX	72
2	HINDI - (B.COM102)	100	40	69	XX	69
3	FINANCIAL ACCOUNTING-I - (B.COM103)	100	40	74	XX	74
4	BUSINESS ECONOMICS - (B.COM104)	100	40	72	XX	72
5	MATHEMATICS AND STATISTICS - (B.COM105)	100	40	67	XX	67
6	BANKING & INSURANCE-I - (B.COM106)	100	40	69	XX	69
GRAND TOTAL		600	240	423	XX	423

CHECKED BY :

DATE OF ISSUE :

09-06-2011

RASHTRIYA VISHWA VIDYAPEETH, MUMBAI



RESULT : PASS

CONTROLLER OF EXAMINATIONS



# RASHTRIYA VISHWA VIDYAPEETH, MUMBAI

## राष्ट्रीय विश्व विद्यापीठ, मुम्बई

GOVERNMENT RECOGNIZED, ESTABLISHED UNDER INDIAN ACT, 1950



### STATEMENT OF MARKS

NAME OF THE CANDIDATE :  
SARFARAZ KHAN PATHAN  
SON / DAUGHTER / WIFE OF :  
AZAD KHAN  
SESSION :

INSTITUTION NAME WITH CODE :  
THE NATIONAL ACADEMY-35  
COURSE WITH SPECIALIZATION :  
BACHELOR PROGRAM IN COMMERCE (B.COM)  
ENROLLMENT NO. :

2011-2012

YEAR / SEM. WITH ROLL NO. :

2<sup>nd</sup> YEAR-17232324

M00CP20107730

SL. NO.	SUBJECT WITH CODE	MAXIMUM MARKS	MINIMUM MARKS	MARKS OBTAINED		
				THEORY	PRACTICAL	TOTAL
1	FINANCIAL ACCOUNTING-II - (B.COM201)	100	40	70	XX	70
2	CORPORATE ACCOUNTING-I - (B.COM202)	100	40	71	XX	71
3	MONEY AND FINANCIAL SYSTEMS - (B.COM203)	100	40	67	XX	67
4	COMMUNICATION SKILLS - (B.COM204)	100	40	71	XX	71
5	COST & MANAGEMENT ACCOUNTING-I - (B.COM205)	100	40	68	XX	68
6	BANKING & INSURANCE-II - (B.COM206)	100	40	71	XX	71
GRAND TOTAL		600	240	418	XX	418

CHECKED BY :

18-06-2012

DATE OF ISSUE :

RASHTRIYA VISHWA VIDYAPEETH, MUMBAI



RESULT :

PASS

CONTROLLER OF EXAMINATIONS



# RASHTRIYA VISHWA VIDYAPEETH, MUMBAI

## राष्ट्रीय विश्व विद्यापीठ, मुम्बई

GOVERNMENT RECOGNIZED, ESTABLISHED UNDER INDIAN ACT, 1950



### STATEMENT OF MARKS

NAME OF THE CANDIDATE :  
SARFARAZ KHAN PATHAN  
SON / DAUGHTER / WIFE OF :  
AZAD KHAN  
SESSION :

INSTITUTION NAME WITH CODE :  
THE NATIONAL ACADEMY-35  
COURSE WITH SPECIALIZATION :  
BACHELOR PROGRAM IN COMMERCE (B.COM)  
ENROLLMENT NO. :

2012-2013

YEAR / SEM. WITH ROLL NO. :

3<sup>rd</sup> YEAR-17232539

M00CP20107730

SL. NO.	SUBJECT WITH CODE	MAXIMUM MARKS	MINIMUM MARKS	MARKS OBTAINED		
				THEORY	PRACTICAL	TOTAL
1	CORPORATE ACCOUNTING-II - (B.COM301)	100	40	67	XX	67
2	PRINCIPLE OF BUSINESS MANAGEMENT (B.COM302)	100	40	73	XX	73
3	AUDITING & TAXATION - (B.COM303)	100	40	68	XX	68
4	BANKING AND INSURANCE-III - (B.COM304)	100	40	71	XX	71
5	COST & MANAGEMENT ACCOUNTING-II - (B.COM305)	100	40	73	XX	73
6	BUSINESS ENTREPRENEURSHIP - (B.COM306)	100	40	69	XX	69
GRAND TOTAL		600	240	421	XX	421

CHECKED BY :

DATE OF ISSUE :

21-06-2013

RASHTRIYA VISHWA VIDYAPEETH, MUMBAI



RESULT : PASS

CONTROLLER OF EXAMINATIONS

164210



ಕರ್ನಾಟಕ ಸರ್ಕಾರ  
GOVERNMENT OF KARNATAKA

ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ  
DEPARTMENT OF PRE-UNIVERSITY EDUCATION



ಪ್ರಮಾಣ ಪತ್ರ CERTIFICATE

ಈ ಕೆಳಗೆ ನಮೂದಿಸಿದ ಅಭ್ಯರ್ಥಿಯು ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣದ ಕೋರ್ಸನ್ನು ಸಂಪೂರ್ಣಗೊಳಿಸಿ ದ್ವಿತೀಯ ವರ್ಷದ ಪರೀಕ್ಷೆಯಲ್ಲಿ ಕೆಳಗಿನ ವಿವರಗಳೊಂದಿಗೆ ತೇರ್ಗಡೆಯಾಗಿರುತ್ತಾರೆ ಎಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ:

*This is to certify that the candidate mentioned below has completed the course and passed the second year Pre-University Examination with the following details :*

ಅಭ್ಯರ್ಥಿಯ ಹೆಸರು  
Candidate's Name } SARFRAZKHANPATHAN

ತಿಂಗಳು/ವರ್ಷ  
Month /Year } MARCH 2010

ತಾಯಿಯ ಹೆಸರು  
Mother's Name } NASEEMKHANPATHAN

ನೋಂದಣಿ ಸಂಖ್ಯೆ  
Register No. } 919596

ತಂದೆಯ ಹೆಸರು  
Father's Name } AZADKHANPATHAN



ವಿಷಯಗಳು Subjects ಭಾಗ-I ಭಾಷೆಗಳು Part-I Languages	ನೋಂದಣಿ ಸಂಖ್ಯೆ Register No.	ತಿಂಗಳು/ವರ್ಷ Month/Year	ಗರಿಷ್ಠಾಂಕ Max. Marks	ಪಡೆದ ಅಂಕಗಳು Marks Obtained	
				ಅಂಕಗಳಲ್ಲಿ In figures	ಅಕ್ಷರಗಳಲ್ಲಿ In words
ENGLISH	138735	MAR2009	100	44	FOUR FOUR
HINDI	138735	MAR2009	100	35	THREE FIVE
ಭಾಗ-II ಐಚ್ಛಿಕ ವಿಷಯಗಳು Part-II Optionals					
HISTORY	138735	MAR2009	100	41	FOUR ONE
ECONOMICS	919596	MAR2010	100	35	THREE FIVE
SOCIOLOGY	138735	MAR2009	100	50	FIVE ZERO
POLITICAL SC	919596	MAR2010	100	30	THREE ZERO
ಕಾಲೇಜು ಸಂಕೇತ ಸಂಖ್ಯೆ College Code No.	JJ209	ಒಟ್ಟು ಅಂಕಗಳು Total Marks	600	235	ಪಡೆದ ದರ್ಜೆ Class Obtained
ಅಂಕಗಳು ಅಕ್ಷರಗಳಲ್ಲಿ Marks in words	TWO THREE FIVE			235	THIRD
ಕಾಲೇಜು College	ST JOSEPH COMP PU COLLEGE, COLLEGE ROAD , DHARWAR 580008				

ವಿದ್ಯಾರ್ಥಿ ಬಗ್ಗೆ:

STUDENT TYPE : REPEATER

262218

ಫಲಿತಾಂಶ ದಿನಾಂಕ:

DATE OF RESULT : 07.05.2010

ನಿರ್ದೇಶಕರು  
ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು  
DIRECTOR  
Department of Pre-University Education  
Bangalore

ಪ್ರಾಚಾರ್ಯರ ಸಹಿ - Signature of the Principal

ಅಭ್ಯರ್ಥಿಯ ಸಹಿ - Signature of the Candidate



ಕರ್ನಾಟಕ ಸರ್ಕಾರ

GOVERNMENT OF KARNATAKA

473688

1566269290

# ಕರ್ನಾಟಕ ಪ್ರೌಢ ಶಿಕ್ಷಣ ಪರೀಕ್ಷಾ ಮಂಡಳಿ Karnataka Secondary Education Examination Board ಪ್ರಮಾಣ ಪತ್ರ Certificate



ಈ ಕೆಳಗೆ ನಮೂದಿಸಿದ ಅಭ್ಯರ್ಥಿಯು ಎಸ್.ಎಸ್.ಎಲ್.ಸಿ. ಪರೀಕ್ಷೆಯಲ್ಲಿ ಕೆಳಗಿನ ವಿವರಗಳೊಂದಿಗೆ ತೇರ್ಗಡೆಯಾಗಿದ್ದಾನೆ/ದ್ದಾಳೆ ಎಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ. **N.S REPEATER**  
This is to certify that the candidate mentioned below has PASSED S.S.L.C. Examination with the following details.

ನೋಂದಣಿ ಸಂಖ್ಯೆ Register No. : <b>20060334359</b>	ತಿಂಗಳು/ವರ್ಷ Month/Year : <b>MARCH-2007</b>	ಶಿಕ್ಷಣ ಮಾಧ್ಯಮ Medium of Instruction <b>ENGLISH</b>
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ಹೆಸರು Name **SARFARAZKHAN PATHAN**

ತಾಯಿಯ ಹೆಸರು Mother's Name **NASEEM**

ತಂದೆಯ ಹೆಸರು Father's Name **AZADKHAN**

ಜನ್ಮ ದಿನಾಂಕ  
Date of Birth **02-12-1988 SECOND DECEMBER NINETEEN EIGHTY-EIGHT**

ವಿಷಯಗಳು SUBJECTS	ಅಂಕಗಳು MARKS		ಪಡೆದ ಅಂಕಗಳು MARKS OBTAINED	ಪಡೆದ ದರ್ಜೆ(ಶ್ರೇಣಿ) CLASS OBTAINED
	ಗರಿಷ್ಠ MAX.	ಕನಿಷ್ಠ MIN.		
ಪ್ರಥಮ ಭಾಷೆ/ FIRST LANGUAGE : <b>ENGLISH</b>	<b>125</b>	<b>44</b>	<b>057*</b>	<ul style="list-style-type: none"> <li>✦ ಡಿಸ್ಟಿಂಕ್ಷನ್ ಶೇ.85 ಮತ್ತು ಅದಕ್ಕಿಂತ ಮೇಲ್ಪಟ್ಟು.</li> <li>✦ ಪ್ರಥಮ ದರ್ಜೆ:ಶೇ.60 ಮತ್ತು ಅದಕ್ಕಿಂತ ಮೇಲ್ಪಟ್ಟು ಮತ್ತು ಶೇ.85 ರ ಒಳಗೆ.</li> <li>✦ ದ್ವಿತೀಯ ದರ್ಜೆ:ಶೇ.50 ಮತ್ತು ಮೇಲ್ಪಟ್ಟು ಶೇ.60 ರ ಒಳಗೆ.</li> <li>✦ ಒಂದೇ ಬಾರಿಗೆ ತೇರ್ಗಡೆ ಆದವರಿಗೆ ಮಾತ್ರ ದರ್ಜೆಯನ್ನು ಘೋಷಿಸಲಾಗುವುದು.</li> <li>ಪರೀಕ್ಷೆಯಲ್ಲಿ ಉತ್ತೀರ್ಣತೆ:</li> <li>ಪ್ರತಿ ವಿಷಯದಲ್ಲಿ ಕನಿಷ್ಠ ಶೇ.30 ಅಂಕಗಳು ಮತ್ತು ಒಟ್ಟಿನಲ್ಲಿ ಶೇ.35 ಅಂಕಗಳು.</li> <li>* DISTINCTION : 85% AND ABOVE</li> <li>* FIRST CLASS : 60% AND ABOVE BUT BELOW 85%</li> <li>* SECOND CLASS : 50% AND ABOVE BUT BELOW 60%</li> <li>* CLASS IS DECLARED FOR THOSE WHO PASS IN FIRST ATTEMPT ONLY.</li> <li>PASS IN EXAMINATION : 30% MIN. IN EACH SUBJECT AND 35% IN THE AGGREGATE</li> </ul>
ದ್ವಿತೀಯ ಭಾಷೆ/ SECOND LANGUAGE : <b>KANNADA</b>	<b>100</b>	<b>35</b>	<b>050*</b>	
ತೃತೀಯ ಭಾಷೆ/ THIRD LANGUAGE : <b>HINDI</b>	<b>100</b>	<b>35</b>	<b>060*</b>	
ಗಣಿತ/ MATHEMATICS	<b>100</b>	<b>35</b>	<b>030</b>	
ವಿಜ್ಞಾನ/ SCIENCE	<b>100</b>	<b>35</b>	<b>041</b>	
ಸಮಾಜ ವಿಜ್ಞಾನ/ SOCIAL SCIENCE	<b>100</b>	<b>35</b>	<b>050*</b>	
ಒಟ್ಟು ಅಂಕಗಳು/ TOTAL	<b>625</b>	<b>219</b>	<b>288</b>	

ಪಡೆದ ಒಟ್ಟು ಅಂಕಗಳು (ಅಕ್ಷ ರಗಳಲ್ಲಿ) **TWO HUNDRED EIGHTY-EIGHT ONLY**  
TOTAL MARKS OBTAINED (In words) :

ಶಾಲೆಯ ಹೆಸರು ಮತ್ತು ವಿಳಾಸ  
NAME OF THE SCHOOL & ADDRESS :

**PAVAN ENGLISH MEDIUM HIGH SCHOOL  
DHARWAD  
DHARWAD HUBLI URBAN TQ  
DHARWAR DIST.**

ದಿನಾಂಕ  
DATE : **25-APRIL-2007**



ಕಾರ್ಯದರ್ಶಿಗಳು

ಕರ್ನಾಟಕ ಪ್ರೌಢ ಶಿಕ್ಷಣ ಪರೀಕ್ಷಾ ಮಂಡಳಿ  
SECRETARY  
KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD  
ಬೆಂಗಳೂರು BANGALORE

## شهادة خدمة SERVICE CERTIFICATE

This is to certify that **Mr. Sarfarazkhan Azadkhan Pathan (20682)** has worked for Emirates General Petroleum Corporation "Emarat" in the capacity of "**Assistant Retail Facilities Supervisor**" from **05/06/2018** until **26/06/2022**

نشهد أن السيد/سارفراز خان ازادخان باثان (20682) كان يعمل لدى مؤسسة الإمارات العامة للبترول (إمارات) بوظيفة "مساعد مشرف محطة" من 2018/06/05 إلى 2022/06/26



10-06-2022  
سميره حسن محمد حسين البلوشي  
Samira Hassan Al Balooshi  
منسق عمليات الموارد البشرية  
HR Operations Coordinator