



MR. SUSHANT BHIMRAO ALAKNANDA SATPUTE

407, A2 W-4, Vihang Hills CHS. Ltd., PH-1, Bhayanderpada, Near Puranik Rumah Bali,
Thane Ghodbunder Road, Thane City, PIN 400615 (MH)

Mobile No.: +91 98204 04751

Email ID: satpute.sushant@gmail.com

Personal Information

Name : Mr. Sushant Bhimrao Alaknanda Satpute | Ancestry : Asian | Date of Birth: 14th October 1989
Languages Known : English, Hindi, Marathi, Gujarati, Sanskrit | Nationality : Indian | Passport No. : W6985731 | Blood Group: O+

Educational Qualification

- MBA in Finance Management, 2012-2014, From ITMS, Navi Mumbai.
- PGDBA 2013-2014, From Vinayaka Missions University, Salem (PGD in Business Administration), Navi Mumbai.
- PGDBF 2011-2012, From Vinayaka Missions University, Salem (PGD in Banking & Finance), Navi Mumbai.
- M.Com. 2009-2011, From Mumbai University.
- B.Com. in March 2009, From Mumbai University.
- H.S.C. in Commerce, March 2006, From Mumbai Board.
- S.S.C. in March 2004, From Mumbai Board.

Technical Skills

Software knowledge : Microsoft Excel, Word, PowerPoint, Outlook Express, Maconomy Core, Maconomy Premier, Tally ERP9, SAP Hana, SAP Concur, Oracle, Adept System, AXEPTA.RDP, FAMS, BAZ, CATS, Access, Time soft for HR & Payroll, Data flow DMACQ Application etc.
Operating Systems : Microsoft Windows 2010 | **Technical Knowledge** : English Typing 40 w.p.m. / Marathi & Hindi Typing 30 w.p.m.

Objective

Looking to join an advanced organization that allows me to obtain a position of essence for further career growth through hard work & excellence.

Resume Summary

Total work experience over **18 years** in Accounts & Finance with various sub-departments of AP/AR/GL/Payroll/Revenue/Billing/Compliance.
(**Current work profile:** Global Treasury Management / **Previous work profile:** Global Tax Accounting for India, Australia, New Zealand, US,UK)
4 types of Audits, R2R, Payroll, Treasury Management, Revenue, Billing, Statutory compliance in Payroll, Costing, Pre-Costing, MIS, CENVAT etc.
Working knowledge with reputed various Listed Multinational Companies. Capability to handle overall finance and accounting operations.

Key Skills

- ✓ Global Tax Accounting: GST, WHT, FBT, LAHFA and Other Tax related work for India, Australia, New Zealand, US & UK.
- ✓ Preparing working for Living Away from Home Allowance (LAFHA) and Fringe Benefit Tax (FBT) for Australia, New Zealand, US & UK.
- ✓ Treasury Management / Fund Management / Cash Flow / Preparation working for Application Lower Deduction Certificate u/s 197.
- ✓ Revenue Forecasting with various type of methods / Provisions & Analysis of Expenses / Employees Reimbursement & Vendor Payment
- ✓ Handling Audit (Tax Audit, Sox Audit, Internal Audit, Statutory Audit and other compliance related) / Ind AS, Indian GAAP, US GAAP
- ✓ Preparation of financials at entity level and consolidation of financials at group level / Direct & Indirect Tax (TDS / TCS / GST).
- ✓ Preparation of working for Tax Assessments, Working for Advance Tax & DDT / SFT Preliminary Responses / Country-by-country CbCR.
- ✓ Computation of Income / Deferred Tax / Provision for Doubtful Debts / RBI Returns / QuickBooks for US Tax / Costing / Billing.
- ✓ Payroll processing and subsequent statutory payments / Automation and cost control measures and MIS Report / R2R/P2P / GL / AP/AR.
- ✓ Prepared Audit related Forms 3CA, 3CB, 3CD, 3CE, 3CEAC, 10IC / 10ID / 3CEB for Transfer Pricing, 15CA & 15CB for Foreign Remittance.

Professional Work Experience

- ❖ **Azentio Software Pvt. Ltd. (Navi Mumbai) (Provider of core software and ERP solutions to Financial Services providers)**
Sr. Specialist - Finance Manager : 18th August 2022 to till day (Banking & Treasury Management) **ORION 11.J, Tally ERP9, SAP Treasury**
 - * SAP Treasury Management / Fund Management / Cash Flow / Revenue Forecasting / Bank Reconciliation / Fixed Deposits / Bank Guarantees.
 - * Preparing & presenting treasury reports to senior management & stakeholders. Monitoring compliance with financial regulations & reporting.
 - * Analyzing and performing appropriate hedging and funding activities (Forex, swaps, loans, deposits, etc.) / Cash management.
 - * Reviewing funding needs, monthly reporting of all treasury activities to senior management. Managing banking relationships / Intercompany.
 - * Overseeing cash & liquidity management through cash flow planning & forecasting. Driving treasury-specific projects/initiatives across region.
- ❖ **Jacobs Engineering India Pvt. Ltd. (Jacobs Engineer, Mumbai) (Technical, Professional & Construction Service/ Shared Services)**
Sr. Associate - Tax : 22nd March 2021 to 17th August 2022 (GST, WHT, FBT, LAHFA, Tax work for Australia, New Zealand, US,UK) **Oracle, SAP**
 - * Global Tax Accounting for Australia, New Zealand, US & UK : GST, WHT, FBT, LAHFA and Other Tax related work / QuickBooks for US Tax.
 - * Review General Ledgers in order to compute GST, WHT & FBT liability on a monthly / quarterly / annual basis.
 - * Process payment, adjustments & rectification entries in General Ledger post receiving approval.
 - * Prepare Reconciliation on monthly / quarterly basis with relevant supporting / appropriate explanation.



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❖ **WPP Marketing Communications India Pvt. Ltd. (Div. - Financeplus India, Mumbai) (Digital Media, Advertising, Investment)**
Commercial Manager - Taxation from 2nd January 2018 to 18th March 2021 (Taxation work & Audit work for Asian region & UK, US, Canada)
Maconomy Core, Maconomy Premier, Adept System, SAP, Tally ERP9, Time Software for HR & Payroll, Data flow DMACQ Application

- * Handling Audit (Tax Audit, Sox Audit, Internal Audit, Statutory Audit, and other compliance related).
- * Direct Tax (TDS / TCS), 26AS Reconciliation, Revenue Reconciliation / Transfer Pricing, SFT Preliminary Responses, RBI Returns.
- * Indirect Tax (GST, CENVAT, QST) / Quarterly Return of TDS for the payment of Salary, Other than salaries & Eq. Levy.
- * Monitoring Fund balance account of all divisions / Revenue Management with maintaining Fund / MIS Reports / R2R.
- * SAP Treasury Management / Process TDS, Advance Tax, Dividend Distribution Tax, PF, PT, ESIC & IT payments (Statutory Payments).
- * Preparation of Console Trail Balance & financials at entity level and consolidation of financials at group level / Country-by-country (CbCR).
- * Computation of Income/Deferred Tax / Provision for Doubtful Debts / Audit Forms 3CA/3CB/3CD/3CE/3CEAC/3CEB/10IC/10ID.

❖ **Huhtamaki PPL (Finland MNC) - Mumbai (Manufacturing Company)**
Deputy Manager - Accounts from 7th February 2014 to 31st December 2017 (Over all sub-departments of Ac) Oracle, Tally ERP9, AXAPTA RDP

- * Provisions & Analysis of Expenses/ MIS Reports (Management Reporting) / R2R / P2P.
- * Reconciliation of Subsidiaries OPE's and billing to Geography / Costing and Pre-Costing.
- * Consolidation of Fixed Assets on the Console level for entire Company.
- * Vendor Payments processing / Fixed Assets Accounting / FOREX - Calculating / Revenues Forecasting & Management.
- * Process TDS, P.T., P.F. & I.T. Payments (Statutory Payments) / Capital & Import Payment (Domestic & International).
- * Employee Claims & Payroll Processing, Subsequent statutory payments.
- * AP/AR/GL, Monitoring petty cash balance accounts of all three subsidiaries / Country-by-country (CbCR).
- * Preparation of Console Trail Bal. & financials at entity level & consolidation of financials at group level.
- * Handling Audit (Tax Audit, Sox Audit, Internal Audit, Statutory Audit, and other compliance related).
- * Filing of Quarterly Return of TDS & TCS / Issue of TDS Certificate / Withholding Tax Certificate / Transfer Pricing.
- * CENVAT Register (Service Tax Booking, Payment & Distribution) / Preparation of various type of Reports regarding GST.

❖ **HGS International Services Pvt. Ltd. - Mumbai (Hinduja Global Solutions) (Accounting & Financial Services, Shared Services)**
Accounts Executive from 5th June 2009 to 31st January 2014 (Over all sub-departments of Ac's) Tally ERP9, SAP, Oracle

- 'Give India Foundation' NGO's Project of 'Times of India' (November 2009 to February 2010): NGO
 - 'Bharti AXA Life Insurance' (March 2010 to June 2010): Various type of Insurance Policies
 - 'Shapoorji Pallonji (July 2010 to January 2014): Investment Advisory, Real Estate, Textiles, Shipping, Publications, Biotechnology
- * Finalization & Internal Auditing / Provisions & Analysis of Expenses.
 - * Reconciliation of Subsidiaries OPE's and billing to Geography.
 - * AP/AR/GL, Consolidation of Fixed Assets on the Console level for entire Company.
 - * Vendor Payments processing / Employee Claims & Payroll Processing / Employees Salary Process.
 - * Petty Cash Handling / FOREX - Converting & Calculating / MIS Reports (Management Reporting) / R2R / P2P.
 - * Treasury Management / Fund Management / Cash Flow / Revenue Forecasting / Bank Reconciliation.
 - * Employee's & Vendor's Reimbursement / Process TDS, P.T., P.F. & I.T. payments (Statutory Payments).
 - * Preparation of Console Trail Balance & financials at entity level and consolidation of financials at group level.
 - * Filing of Quarterly Return of TDS & TCS / Issue of TDS Certificate / Withholding Tax Certificate.

❖ **ICICI Bank Limited - Chandivali, Mumbai (Banking & Finance)**
Executive - Banking Coordinator from 1st September 2007 to 28th February 2009 FAMS, BAZ

- * All employee reimbursement excluding payroll. / Expense A/c Reconciliation with Bank Reconciliation.
- * Post Dated Cheque - In CATS Software / FOREX - Converting & Calculating / General Ledger Reconciliation.
- * Maintain Accounting for Post-Dated Cheque towards Customers various type of loan / MIS working.

❖ **Pratham Education Foundation, Mumbai (Social & Educational Foundation: Non-Profit NGO)**
Executive - from 11th April 2006 to 31st August 2007 CATS, Tally 6.3 & Tally 7.2

- * Accounting Entries in Tally / Bank Reconciliation / General Ledger Reconciliation / Documentation and Record to Report (R2R).
- * Prepared various reports in excel / MIS Reports (Management Reporting).