



# SAQIB PALKAR

PROJECT ENGINEER

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📍 Building no. 15, Discovery Gardens, Dubai

## SKILL

- Problem Solving ★★★★★
- Analysis ★★★★★
- Adapting to any Environment ★★★★★
- Critical Thinking ★★★★★
- Handling Pressure ★★★★★
- Leadership ★★★★★
- Collaboration ★★★★★
- Microsoft office ★★★★★

## EDUCATION

### Bachelor in Engineering

University of Pune,  
Electronics and Telecomm.

### Bachelor in Engineering

Institute of engineers  
Civil Engineering

### CERTIFICATION #1

Advanced Concept of  
Microsoft Excel

## HOBBIES

- Reading Novels
- Watching good movies and Animes
- Playing Games
- Learning & Reading New technology and things in market

## CAREER SUMMARY

Highly Motivated team player and strong communicator looking to leverage 8+ years of experience in applying strategic planning skills, financial management and analyzing digital and hard copy plans and specifications for projects of robust establishment like JSW Steel

## EXPERIENCE

### Project Engineer

*Paradox Structures, Alibag, September 2020 – July 2024*

- Reviewing tender documents, scope of works, checking the feasibility for qualification, financial criteria, preparing presentations, risk matrix, information to top management to get approval for bidding.
- Reviewed construction plans and specs and worked with Client to adjust goals and timelines for project completion
- Planning, Managing, budgeting, Procurement, vendor analysis for interior projects as well as for civil construction projects
- Arranging meetings with contractors for clarification of project and project planning
- Reviewed building specs while inspecting sites to ensure project standards were upheld, reducing client frustrations
- Collaborated with cross-functional teams to ensure prompt deliveries, resulting in on-time completion
- Making Bills, Clearing bills to audits Doing follow-ups on Payments
- Negotiation meetings and work planning meetings with clients and sub-contractors
- Making BOQ for sub-contractors, finalizing sub-Contractor from negotiation and also checking bills of sub-contractors and authorizing bills of sub-contractors

### Project Engineer

*Macinfra Construction, Alibag, Mar 2016 – August 2020*

- Conducting on-site visits to develop scope of work, checking the feasibility for qualification, and BOQ for bidding and tendering
- Floating an enquiry and collection of offer with vendor negotiation, Analysis & Price comparison, updating costing works.
- Preparing of technical & commercial bids as per the tender requirements.
- Getting through the contract terms and conditions, liquidity damages, performance guarantee, milestone, bank guarantee requirements, payment terms and special conditions, taxes and duties.
- Supervised teams to seek, track and report potential risks to concerned departments and reducing risks and project expense
- Making BOQ for sub-contractors, finalizing sub-Contractor from negotiation and also checking bills of sub-contractors and authorizing bills of sub-contractors
- Attending client meetings and presenting work planning and related problems those are in scope of client and providing solutions on it if possible
- Look after Civil infra projects and industrial interior projects