

ANEES MUSTHAQUEEM

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TAJ HOUSE | MONGAM PO | MALAPPURAM | KERALA | INDIA



Analytical, organized and detail-oriented accountant with GAAP expertise and **8+** Years experience in the full spectrum of public accounting. Proven track record of accurately managing complex accounting tasks and delivering the highest quality strategic solutions to resolve challenges and propel business growth.

EXPERIENCE

Lulu Group International | Oman

Senior Accountant | Jan/2018 – Jun/2024

- ✓ Preparation of accurate, timely financial Reports.
- ✓ Manage Revenue, Account payable, Account Receivable and Expenses.
- ✓ Reconciliation of Bank, Supplier and Customer.
- ✓ Preparation of payroll and Pensions service management for 200+ employees.
- ✓ Assisted to Auditors for the Preparation Budget, Schedules, and Finalization.
- ✓ Manage Inventory and Asset include Acquisition, WIP and Depreciation.

PARAMBADAN GROUP | KERALA- INDIA

Accountant | Aug/2015 – Oct/2017

- ✓ Reconciliation of Bank, Supplier and Customer accounts.
- ✓ Manage asset includes Capitalize, Acquisition and Depreciation.
- ✓ Assisted to Prepare Payroll.
- ✓ Manage Account payable, Account Receivable and Expenses.
- ✓ Preparation of Various Financial Reports to Auditors.
- ✓ Assisted for Submitting TAX Returns.

EDUCATION

Master of Commerce | Specialized in Finance

University of Calicut. Kerala- India

June/2013 - May/2015

Bachelor of Commerce | Specialized in Computer Application.

University of Calicut. Kerala- India

June/2010 - May/2013

OTHER SKILLS

- ✓ SAP
- ✓ Tally
- ✓ MS Office
- ✓ VIM

PERONEL DETAILS

Date of Birth	: 06/06/1992
Marital Status	: Married
Religion	: Islam

DECLARATION

I hereby declare that the above mentioned are correct to the best of my knowledge and myself.

ANEES MUSTHAQEEM TK