

# SHAJNA SHEREEF



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Passport No: X9055562  
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## CAREER OBJECTIVE

To work and grow in an environment where performance is rewarded with new responsibilities and challenges. Prove myself to be an asset to the organization and the team by making maximum use of my skills and talents.

## WORK EXPERIENCE

### Accountant

*Today Consultancy, Thriprayar*  
07/07/2022 – Still Working

I have been worked as an accountant at Today Consultancy for 2 year. I am very passionate and completely dedicated to the accounts field.

### Teacher

*Part time teacher, Christ College*  
*Irinjalakuda 10/06/2022-*  
*31/05/2024*

I have experienced teacher in economics and other related subjects.

## SOFTWARE SKILLS

Excel  
VAT  
MS Office  
Powerpoint  
MS Access  
MS Word  
Advanced Excel

## EDUCATION

Post Graduation MA Economics  
*Christ College, Irinjalakuda*  
2022

Advanced Excel  
*GTEC Education,*  
*Irinjalakuda 2023*

BA Economics  
*(Bachelor of Art In Economics)*  
*Christ College ,*  
*Irinjalakuda 2020*

Plus Two  
*Kattoor Govt School 2017*  
*Commerce with computer*

10th  
*St Annes G H S Edathiruthy, Thriprayar,*  
*Kattoor 2015*

## SKILLS

Communication  
Managing  
Supervising  
Adaptability  
Organization  
Finance Management

## PERSONAL DE TAILS

Date of Birth : 17/01/2000  
Marital Status : Married  
Nationality : Indian  
Gender : Female  
Father's Name : Shereef  
Mother's Name : Sajitha Shereef

## LANGUAGES KNOWN

English  
Malayalam

## DECLARATION

I hereby declare that all the information  
mentioned above is true to the best of  
my knowledge and belief

Sincerely,  
SHAJNA SHEREEF